

Chesterton Community College
Sports Centre Committee Meeting
Minutes from the 02nd February 2017

Present: Edit Tokorcsi (ET), Nat Bostock (NB), Lucy Scott (Head), Martin Russell (MR), Mary Sanders (MS), Jim Warwick (JW), Helen Arnold (HA), Eva Pepper (EP) Michaela Eschbach (ME), Suzanne Izzard (SI).

1. **Apologies:** None
2. **Declaration of Conflict of Interest:** None
3. **Declaration of Business Interests:** None
4. **Minutes of the last meeting (01st November 2016):** These were agreed and signed as a true record by the chair.
5. **Matters arising: Update on Community Governor:** ET spoke to the committee about how Danielle Guy, who was suggested at the last meeting will not be joining us as a community governor due to a potential conflict with her position at Cambridge City Council. The committee discussed the possibility of another gym user to join. It was agreed to explore different options and to ask Danielle Guy to consider joining us as an observer. This will be discussed further at the next meeting.
Action: Clerk to add to the next agenda.

Pool lining Update: ET showed the committee a breakdown of the different options available and explained the reasons behind suggesting the different options. ET presented the committee with a breakdown of costing on each quote. Governors queried the different start and finish times and had some concerns on how long the pool will be down for while the repairs are being done. After a lengthy discussion it was agreed that changing the lining of the pooling was the best long term option. It was suggested by governors that the cost should be split across the two financial years. JW suggested that the timing of the repairs should coincide with the energy infrastructure work to cause the least disruption and downtime of the pool. It was agreed that MR should talk to contractors, take the lead and give them our dates to work to. MR asked the committee if they were happy to go with SPE, who are the college's current contractors and whose quote was slightly lower than the other companies'. The committee all agreed to go for this option that was presented. It was discussed in depth how it has to be done and cannot be delayed further. The committee all agreed to go ahead. MR to look further into this and email the committee.

6. Sports Centre Managers Report: ET went through a membership report outlining the key areas to governors. The trend in membership was presented which showed the difference between 2014 to 2017. December 2017 showed an increase on the previous year but moving into January 2017 this showed a slight decrease in membership from the previous year. Governors challenged why and it seemed clear that the refurbishments needed to be done to keep up with current competitors. Payment options remained the same trend as previous years. ET went on to talk about strategic Priorities with governors.

7. Fitness Suite Proposal: This was discussed by the committee and ET showed a breakdown of costs and timescales of proposals. The loss of income while work was being carried was also discussed and it was agreed that the work needs completing at the quietest time with minimal disruption to clients. Governors queried pricing and asked if there was any negotiation with contractors. MR explained that this as a 5 year lease which is built into the budget every year and payments will simply commence upon termination of the previous agreement as essentially there's no additional costs just replacing one lease with another. A further update on this will be presented at the next meeting.

Clerk to add Fitness Suite Proposal to next agenda.

8. Health and Safety Update: NB gave an update to the committee and explained how there has been no major incidents since the last meeting. Staff have been encouraged to report any incidents but at present all is ok with nothing further to add.

9. Ofsted Update: Still waiting for a visit, there was nothing further to add.

10. Budget Updates: MR gave an update to the committee on the income and expenditure of the Sports Centre outlining the key spends to the committee. The figures were coming in higher on staffing costs due to maternity cover. Maintenance costs were a little higher due to work that had to be completed. Astro and sports hall hire is going well, this is up on last year and going better than expected. Membership fees was discussed and the increase in prices. It was also discussed about the fees to existing members when all the refurbishment work is taking place to which it was decided that this needs looking at further. Governors were happy with the information provided and were pleased with how the budget was looking.

11. AOB: None

This meeting closed at 9.12am