

Chesterton Community College

Sports Centre Committee

Minutes from the 28th November 2017

Present: Edit Tokorsci (ET), Lucy Scott (LS), Martin Russell (MR), Jim Warwick (JW), Helen Arnold (HA), Mary Sanders (MS), Eva Pepper (EP), Michaela Eschbach (ME), Danielle Guy (DG) and Suzanne Izzard (SI)

1. **Apologies:** None.
2. **Election of Chair:** Michaela Eschbach was elected as Chair by the committee.
3. **TOR:** This was taken off and added to the Trustees agenda.
4. **Declaration of Conflict of Interests:** None declared.
5. **Declaration of Business Interests:** None declared.
6. **Minutes of the last meeting (20/06/2017):** These were agreed and signed as a true record by the chair. MR to circulate risk assessment.
7. **Matters Arising:** All completed.
8. **Sports Centre Report:** ET went through the report covering the strategic priorities:
 1. To deliver significant annual contribution to the school to develop CSC for future investment.
 2. To Increase market share and increase membership base. – Membership fee's and the new sauna usage was discussed.
 3. To provide a high quality of customer experience that maximises customer satisfaction. – The changing room refurbishment with sauna extension, pool lining replacement, summer sports camps and fitness suite refurbishments were all discussed in depth by the committee. ET was happy with the work that had been so far undertaken.
 4. To provide a high standard environment that is clean, safe attractive and fit for purpose, reducing carbon footprint where possible. Energy infrastructure work was discussed by the committee.
 5. Develop strong links with the Sports Centres key stakeholders to improve the Centre. – ET discussed the new management structure in place.
 6. To increase and encourage community participation, particularly improving health, well being and quality for underrepresented groups.
 7. To maximise the opportunities provided by key sporting events.

During the discussion ET went through the membership report with governors highlighting key areas. Governors requested that we discuss casual sauna usage and pricing at the next meeting. ET to bring reports.

The schools new build impacting on the Sport Centre's toilet access and the impact on office space which leads to construction impact at the centre which had originally not been anticipated was discussed. It was mentioned that the school has no budget allocated to this but the SC would like to understand how this should be financed and by whom. There was a long discussion about whether or not the remaining toilets would be sufficient without having a negative impact on the centre.

9. **Cambridge Tennis Academy Proposal:** A 3-5 year tennis business proposal was presented to the committee. This would be an afterschool event so know safeguarding issues were a problem. It was suggested to circulate this via email and present the business plan at the next committee meeting.

10. **Health and Safety Update:** The committee went through incidents logged since the last meeting. There was no major incidents to report.

11. **Ofsted updates:** Nothing new to add.

12. **Budget updates:** A discussion was held as to where the Sports Centre sits regarding overall responsibility of the budget. It was discussed that the Sports Centre operates as part of the school. MR suggested that from a legal sense it is not controlled by the Trust and up to the directors of the company to control.

Action: It was agreed to put Sports Centre responsibility on the next agenda.

13. **AOB:** Nothing to add.

14. **Date of next meeting: 30th January 2018**

This meeting closed at 9am.