



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Strategic Committee Minutes

4th October 2013

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Draft Strategic committee Minutes
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1. Present: Lucy Scott (Headteacher), Simon Peyton-Jones (Chair), James Strachan, Jim Warwick, Andrew Kennedy, Susannah Clements, Rolf Purvis (Dept Head), Lloyd Brown (Dept Head) and Mark Little (Director of Finance and Resources)

2. Apologies: None

In attendance: Wendy Palmby (Clerk)

This meeting was quorate with 6 Governors out of 6 present. (Quorum is a minimum of 3 Governors)

3. Declaration of Pecuniary Interests: None were declared.

4. Register of Business: Simon Peyton Jones and Andrew Kennedy declared that they worked for Microsoft Research.

5. Election of Chair: Simon Peyton Jones was proposed and seconded and all were in favour.

6. Strategic Committee Terms of Reference (TOR): It was agreed that the TOR would remain the same as before ie: with no changes.

7. Minutes of the last meeting, (19.07.2013) were accepted as a true record and signed by the Chair.

8. Matters arising:

- Freedom of information Policy: Mark Little is now following this up and stated that the FOI policy and the Data Protection Policy were two separate documents, but could be incorporated into one policy. **Action:** Mark Little and SLT to discuss and bring back to the Strategic committee.

9. School Improvement Plan: Lucy Scott gave a short presentation on the School Improvement Plan (SIP), asking Governors to raise any queries as and when they wished. The Chair was interested in the work being carried out with the lower achievers and wanted to ensure the same effort was put into stretching those at the higher end of the spectrum. The Deputy Heads explained how the students at the top end of the spectrum were being challenged. The Head also mentioned how those students possibly on target for a B grade being encouraged to obtain an A grade would be encouraged.

A discussion on the curriculum and how students were accelerated followed.

The faculty exam review pro-formas by faculty had been previously circulated to the Governors and it was questioned as to whether this was too detailed information. The consensus was that it needed to be seen by Governors for their comment. A Governor then asked about the actions following the faculty exam reviews and how they were featured in the SIP. The Head explained it was included in the line

management process section, but could be featured also in the data section of the SIP as actions by faculty.

Communication with other schools was discussed and then Governors focussed on the headlines table at the end of the SIP.

Having a link on the website to a SIP summary was suggested and it was thought this was a good idea.

Action: Lucy Scott to summarise for the website

10. Governor Vacancies:

There will be three Parent Governor Vacancies to fill at the end of October and possibly two Community Governor positions to fill. It was decided to wait until the Parent Governor elections had taken place and then review the Community Governor numbers. There is also one Staff Governor Vacancy at the end of October. Governors were asked to think about possible Community Governors as it is important to get a good representation.

- 11. Committee structures:** It had been proposed at an earlier meeting that maybe a Pastoral committee could be formed, with the intention of focussing on some of the issues which at present are under the remit of the Teaching and Learning committee. The general feeling was that this was a good idea and that a pilot would be run for one year. An appropriate name and Chair could be decided on by the committee.
- Action:** The Chair to communicate to all Governors asking for volunteers.

12. A.O.B:

- **Admissions:** A meeting with the LA Admissions advisor had recently taken place. It was explained that we could take control of mid-year admissions, whilst still allowing the LA to control year 7 admissions. Mark Little explained our student numbers and where we stand at the moment. The Governors agreed that it would be a good idea to take control of our midyear admissions from the next academic year.
- The extra form from Milton Road which will impact on Chesterton next year was also mentioned and a general discussion on demographics followed.
- Mark Little gave a short update on the status regarding the Pavilion and the Community use agreement.

- 13. Date of the next meeting:** Agreed date Friday 15th November at 8am

The meeting closed at 9.25am.

Signed

Date