



**CHESTERTON
COMMUNITY COLLEGE**

Chesterton Community College

Strategic Committee Minutes

19th July 2013

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1. Present: Mark Patterson, Simon Peyton-Jones, James Strachan, Jim Warwick, Andrew Kennedy, Susannah Clements

2. Apologies: None

In attendance: Wendy Palmby (Clerk)

This meeting was quorate with 6 Governors out of 6 present. (Quorum is a minimum of 3 Governors)

3. Declaration of Pecuniary Interests: None were declared.

4. Register of Business: Simon Peyton Jones and Andrew Kennedy declared that they worked for Microsoft Research.

5. Minutes of the last meeting, (21.06.2013) were accepted as a true record and signed by the Chair.

6. Matters arising:

- Freedom of information Policy: Still in train

Action: Tracy Roden

- Pay Policy: 19th July is the last day for consultation and there have been very few issues raised by staff. Mark Patterson explained the main changes to the policy. Going forward all teacher appraisals will be done by the Senior team, with regard to the views of the line managers. The final Chesterton Pay Policy will be published at the end of term.
- School Improvement Plan: Mark Patterson has handed this over to the new Head, Lucy Scott.

7. Staffing:

There have been two appointments to the Senior Leadership Team from September 2013, Katrina Patterson and Donna Young. A general discussion on staffing at Chesterton for the next academic year 2013 to 2014 followed.

8. Governor Committee Structure:

This item was led by Susannah Clements, who explained the possibility of another committee to be responsible for Pastoral issues at Chesterton. This committee would oversee some of the policies and issues which are at present under the Teaching and Learning (T&L) committee, which would lighten the heavy load of the T&L committee.

The T&L committee would then only need five meetings per year instead of six. The Personnel committee could have four meetings instead of five and the Pastoral committee could have maybe three meetings a year.

The Strategic Governors agreed with this in principle and suggested that it was discussed at the Full Governing Body (FGB) in September.

Action: Clerk to add to FGB agenda for September.

It was also suggested that it may be beneficial to have some kind of training from Governor Services Traded, to clarify the role of Governors and working with the Senior Leadership Team.

Action: Chair to follow up with Lucy Scott

9. Parent Governor Vacancies:

The structure of the Governing body was discussed and it was confirmed that three Parent Governors were coming to the end of their term in October 2013. The Parent Governor election policy was discussed with regard to electronic voting and the number of votes per vacancy. It was decided to be led by the existing policy regarding the number of votes and electronic voting to be looked at again going forward

Action: Jim Warwick to bring the Governor election Policy to go to the September FGB meeting.

Signed

Date

10. Policies:

The Aims and Objective policy was discussed briefly and it was decided to leave out the objectives going forward and discuss how the Aims should look with Lucy Scott.

11. A.O.B:

- Science grade boundaries. A Governor asked how this may affect our students. Mark Patterson explained how this may happen and although this may have some impact it would be small.
- Discussion on Behaviour at Chesterton. Governors thought it would be beneficial for Senior leaders and Governors to have a discussion around behaviour, at a time when there was no pressure to agree a policy within a short time scale. A Governor suggested having a link Governor with Isolation/Homework Club and encouraging Governors to visit these areas in school.
- Governors decided to have an additional Strategic meeting at the beginning of the school year. Friday October 4th was suggested.
- Admissions at Chesterton. Mark Patterson wanted this to be kept in mind going forward and advised that he had briefed the new Head, Lucy Scott.
- With Ofsted probably visiting next term, it was decided to add this to the Agenda for the next FGB meeting on 18th September 2013. Any issues concerning this can then be discussed.

Action: Mark Patterson to send out send out one comprehensive e-mail designed to help governors get ready for Ofsted inspection.

- At this FGB meeting the summer exam results are presented and it was thought it would be useful to have a one page summary from the Data Manager and the Head, in advance of the meeting.

Action: Lucy Scott / Andy Cornick

The Chair and Governors present then thanked Mark for being our Head during the years he had been at Chesterton.

12. Date of the next meeting: Agreed date Friday 4th October at 8am

The meeting closed at 9.40am.

Signed

Date