



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Full Governing Body Minutes
15th October 2014**

CHESTERTON COMMUNITY COLLEGE
MINUTES OF THE FULL GOVERNING BODY (FGB) MEETING

15th October 2014

Present: Lucy Scott (Head), Simon Peyton-Jones (Chair), Jim Warwick (Vice-Chair), Katharine Hutchinson, Belinda Jones, Ayesha Tahir, Shelley Lockwood, Helen Arnold, Mark Little (Director of Finance and Resources), David Carter, Lucy Lewis, Nicola Von Schreiber, Roger Mann, Eva Pepper, Andy Cornick (Data Manager) and Colleen Lehane.

- 1.** This meeting was quorate 14 Governors out of 19 present. (Quorum is a minimum of 9 Governors)

In attendance: Wendy Palmby (Clerk)

Apologies: Kirsten Branigan, Mary Sanders, Alistair Wayne, Andrew Kennedy, James Strachan,

- 2. Welcome:** The Chair extended his welcome to all Governors present.
- 3. Declaration of Pecuniary Interests:** None were declared.
- 4. Register of Business Interests:** Simon Peyton Jones declared that he worked for Microsoft
- 5. Election of Chair and Vice Chair.** It was agreed unanimously that the Chair, Simon Peyton Jones, and Vice Chair, Jim Warwick, should stand again for another year.
- 6. Minutes of the last FGB meeting (15th July 2014):** These were agreed by all Governors and signed as a true record.

- 7. Matters arising:**

All actions had been completed.

- 8. Confirmation of Governor Committee meeting dates for 2014-2015:** These dates were confirmed, subject to change if a committee fails to be quorate. The Committee membership was also discussed and Governors asked to notify the Chair and Clerk if they wanted to change committees. For instance the Sports Committee has one Governor who is already on two other committees and said that if someone would like to take their place on the Sports Committee, they would happily stand down.
Action: Clerk to send round Committee list to Governors
- 9. Terms of Reference for the FGB:** The Terms of Reference had been updated to take into account various comments from Governors. These had been circulated previous to the meeting and were ratified by all present.
- 10. Pecuniary Interest forms:** Governors were asked to complete this form for this year 2014-2015 and return to the Clerk as soon as possible.

11. Results Feedback: Mr Cornick gave a presentation on the 2013-2014 Exam Results at Chesterton, starting with a quiz for all Governors. He then went on to give the traditional presentation with slides on the various data. The main points were as follows.

- 72% of Chesterton students gained 5+A*-C grades
- 42% were A*or A
- 4 out of every 5 students made at least expected progress in English and Maths
- More than half the students exceeded the Government expectations for progress in Maths and English
- On the list of Cambridgeshire secondary schools Chesterton ranked third judged by the percentage of students achieving 5 A*-C at GCSE, including English and Maths

Governors suggested that it may be good to have a results banner on the website and a discussion on this followed.

Slides were presented to show the following: Prior attainment, Pupil premium figures, Prior attainers, Ethic groups, Trends and Comments.

Mr Cornick produced a booklet containing the results information and two documents which compared results in local schools and results nationally.

The Target for this year is 68% FFTD (Fisher Family Trust) whole school 5 A* - C

Governors then had a discussion on how to publicise results to parents and the Head explained how we had achieved this on Open Evening. The Head went on to talk about Science and informed Governors that the Head of Science had stepped down and the Faculty was now led by three Heads of Subject, the Heads of Biology, Physics and Chemistry. The aim is to make Science more interesting and accessible to students.

The Head had met with every Head of Faculty/Subject to discuss results and the Senior Leadership team are now supporting BTEC Construction and Childcare.

The head went on to say that over the next two years we will have the challenges of adapting to the new "Progress 8" measure. Progress of four levels will now be expected in eight subjects across the curriculum. This will be demanding for all staff.

The Head wanted to give a huge thank you to all staff and Governors for their continued hard work and support. Mr Cornick was thanked for his presentation and his continued hard work on data in general. **Action:** Chair to come to Staff briefing to thank them on behalf of the Governors.

12. New School Year Update:

Admissions: Mr Purvis explained that from January 2014 we had been managing our own mid-term admissions, which is unusual for schools in Cambridgeshire. The local authority process was felt to be very slow and mistakes had happened. Since we had been managing our own admissions we have been able to give parents and students a much better service and the process has been more efficient. Discussions followed on the number of students we have taken and can take going forward. The School admissions section on the website is being reviewed and a small video is being added here. The appeals process still sits with the local authority but there are

plans for this to be managed with the help of other schools. The Chair thanked Mr Purvis for his work on this.

Tablets update: Mr Little had previously sent an analysis document to all Governors and a hard copy was available for all. Mr Little went through the figures for last year and the changes for this year. We can now provide i-pads for all students in school and this is mainly now self-financing. Governors asked questions on various sections of the analysis and were assured that the plan was stable.

Action: Chair to write to Finance department

School Improvement Plan (SIP): Copies of the SIP had been circulated previously. The Head went through the key points stating that our focus remains the same. We have appointed a Director of CPD (Continuing professional development) and have been supporting Self Directed Learning where students are helping to shape their own learning.

The old staff room has been converted into The Apex, which is an innovative area where teachers can take their students to work. Governors were invited for a tour after the meeting had closed. Other classroom developments are ongoing and special spaces are being created.

Work is being done on the Chesterton Reporting System (CRS) and this will be available for parents in due course.

Resilience work has been introduced and staff training on this is ongoing.

Support for specific groups such as Pupil premium and SEND students, Year 11 revision, House system and Community voice is ongoing.

There is also a variety of initiatives around "Engaging Parents".

The Head explained the new strand the SIP about achieving value for money. It was about refining and consolidating the choices we made last year to help manage our resources.

A Governor asked when the CRS would be available to Parents. The Head emphasised the need to get it right first time and although we are really good at data, we need to develop how we explain it in detail.

The Head concluded by asking Governors to contact her by email if they had any other questions.

13. A.O.B: There was none

14. Meeting closed at 9.20pm. Date of the next meeting is **Wednesday 3rd December 2014** at 7.30pm in the Library.