



**CHESTERTON
COMMUNITY COLLEGE**

**Chesterton Community College
Pastoral Committee Minutes
11th March 2015**

Present: Roger Mann, Lucy Scott (Head), Ayesha Tahir, Helen Arnold, Shelley Lockwood, Steve Erickson (Assistant Head), Lucy Lewis, Belinda Jones

In attendance: Wendy Palmby (Clerk)

Apologies: Rolf Purvis (Deputy Head), Simon Peyton Jones (Chair of Governors), Kirsten Branigan, Lloyd Brown (Deputy Head), David Carter, Colleen Lehane

The meeting was quorate with 7 governors present (the quorum is 4 Governors)

Declaration of Conflict of Interests: None were declared

Register of Business Interests: None were registered

1. Minutes of the last meeting (19.11.2014): Were accepted and signed as a true record.

2. Matters Arising:

Lloyd Brown had started work on the Physical Intervention policy and had circulated to Governors for comment. The final version will be completed shortly.

Governors suggested that policies like this should contain links to other policies, to avoid one policy being read in isolation and possibly taken out of context. It would also be useful to list the related guidance used to develop the policy.

3. Enrichment Coordinator (EO) Report from Liz Askham:

Liz Askham was welcomed to the meeting and proceeded with a presentation on her role as Enrichment Coordinator. Two documents were circulated to Governors, the first of which was an Overview of the EO responsibilities. The Governors went on to discuss the various topics with Liz Askham, which included Enrichment week, Rewards, Extra-curricular topics, Duke of Edinburgh and the Constraints of the role.

The Governors asked about the data/numbers of Pupil Premium students involved and it was agreed that this would be obtained and circulated to Governors.

Action: Steve Erickson/Liz

Askham

Going forward it was hoped that residential trips would be made available to all students in some format including those who found funding to be an issue.

The Rewards system had been operating for about 3 years now and each faculty had a budget of £50 per year group to use for rewarding the students. The faculty could decide how to use this money and could use it for attendance awards, or rewarding the most improved students as well as the best.

The Extra Curricular timetable is now available online and all students are encouraged to attend after school clubs.

41 students have been involved and registered for the Duke of Edinburgh and Liz Askham explained what was involved for the Bronze award, which was completed at Chesterton.

Governors suggested enrolling some Parent volunteers to help with this.

The second document was an overview of the June Enrichment week.

Some discussion followed before the Chair thanked Liz for her presentation and work in this role.

4. Pupil Premium:

Lucy Scott gave a power point presentation on this topic, which had been previously shown to staff at a briefing. It was noted that this was not a homogenous group and Chesterton was giving these Pupil Premium and low attaining students additional support in various ways. Lucy Scott went on to explain how this is being achieved. It involves a new Realising Potential group with subject leads, home tutoring and additional tutoring before school starts. Governors asked about Counselling training for these new roles.

Action: Organise Counselling

Governors asked about the high attaining pupil premium students and it was explained that we have a group called "Team Up" who come in after school to assist with this. We are also looking at Music tuition. It was decided that it would be useful to invite two of the staff involved in Realising Potential mentoring to come and speak at the autumn meeting of the committee.

Action: Invite staff to autumn meeting

6. Any Other Business:

a) Parental concern about CCTV and open structure in the girls' toilets.

Lucy Scott explained that an email had been received expressing concern about this issue and went on to describe the background to the arrangement in the girls' toilets where, following the success of a similar change in the new toilets in the Science block, the door linking the toilets to the corridor has been removed. This permits a view from the corridor of the hand-washing area of the toilets, though not of the cubicles themselves. As the toilets are at the end of a corridor, no one passes this doorway except users themselves and supervising staff. The Governors then went on to discuss this at length and stated that they were satisfied with the positive reasons and the benefits of an open structure and CCTV at Chesterton. The Governors asked the Clerk to reply to the email stating this and inviting the concerned parent in to look at the arrangements for himself.

Action: Clerk to respond to the email and offer an appointment to come into school.

b) The Governors then went on to briefly discuss sexual grooming of girls, and radicalisation. Lucy Scott said we had met with a local Muslim community leader recently and we will have a presentation in the future from representatives of Prevent, the government's anti-radicalisation strategy. Cambridgeshire head teachers had also had a presentation from local police officers on ways to identify sexual grooming. The school was not aware of any indications of such activities in the Cambridge area. She was confident that changes in behaviour that might indicate grooming of the type seen elsewhere would be picked up through our pastoral system.

7. Date of the next meetings: Wednesdays 22nd April in A1 at 3.30pm and 24th June 2015
(NB change of date)