

Chesterton Community College

Sports Centre Committee

Minutes from Tuesday 26th April 2016

1. **Present:** Lucy Scott (Head), Helen Arnold (Co-Chair), Eva Pepper (Co-Chair), Edit Tokorcsi (Sports Centre Manager), Hannah Hibble (Assistant Sports Centre Manager), Lucy Scott (head, Mark Little, Jim Warwick, Mary Sanders and Michaela Eschbach.

This meeting was quorate of 7 out of 8 present, quorate is a minimum of 4 governors.

2. **Apologies:** None.
3. **Declaration of Pecuniary Interests:** None Declared.
4. **Register of Business Interests:** None Declared.
5. **Minutes of the Last Meeting (26.01.16):** These were agreed and signed as a true record by the chair.
6. **Matters Arising:**
 - **Cleanliness of premises:** Advice was sought from other sports centres to which an outcome was agreed by the committee that we would continue with the current contractors. There has been a definite improvement and this will be monitored going forward.
 - **Pavilion:** ML explained how the build is now complete. The County Council have found a few minor adjustments that need attending to but once these are resolved it should be completely handed over to us in a matter of a few weeks.
7. **Sports Centre Manager Report:** Edit Tokorski focused her report on memberships and comparisons to previous years. The main points outlined were as follows.
 - Highest months for membership are Nov, Jan, Feb and March and lowest months are Dec, April and August this follows the national trend.
 - Figures showed that from Feb15 to Feb 16 + 35 memberships (+39DD)
 - Direct debit figures have increased due to a more attractive offer for customers.
 - 41 members cancelled DD and we had 47 new DD. Governors questioned if reasons could be look at t see if there is any pattern on why people are cancelling.
 - Figures show that from Jan 14 we had a total increase in membership numbers of 26.
 - Edit gave an insight into the different membership options to which 55% of people opt for the silver which includes gym and swim. Bronze is the least popular which only accounts for 6% of the members, this includes just swim only.
 - Direct Debit is the most popular option 672 members out of 997 opt for this.
 - Edit gave an age breakdown of which 669 members were within the age range of between 22-49. Governors questioned if this could be broken down further.

- 8. Ofsted Updates:** There was nothing new to add.
- 9. Budget Update:** ML gave an update on the sports centre budget. Membership fees have given an increase and given a +7867 variance on last year. Sports Camps also are showing a +£975 variance on L/YR but -£8875 on budget due to a phasing issue. Overall there appears to be a YTD surplus of £73k but £50k of this is attributable to the timings of projects leaving a more genuine figure of £23k. With the sports centre in a good financial position it was proposed that the projects that are currently being discussed in regards to refurbishment/improvement, astro and tennis court flooring and pool lining to be phased gradually so funds could be freed up to help the college through a difficult financial year. The committee were keen to agree that this would be a delay in works and by no means a cancellation. Edit commented that the pool lining would need considering as a matter of urgency and a first priority and presented some quotes of costs that she had obtained this was discussed in depth and the committee were keen to look into this further and have asked Edit for some more detailed information regarding the quotes and asked for information to be fed back to them every two weeks. The committee agreed at the meeting that the pool work should be done on assumption that the conclusion is the pool has to be done straight away. The committee were all in agreement of the recommendations proposed and were happy that the work would be completed as a phased refurbishment. Edit and Hannah were happy with this outcome. **Action: Edit to update committee on outcomes from pool enquiries.**
- 10. AOB:** Helen Christy – community representative stepped down last month so a vacancy has become available. It was suggested that governors could email any suggestions of people who might be able to step in. ideally someone who uses the sports centre facilities.

Date of Next Meeting: changed to the 14th June, 8am Start.

This meeting closed at 9.35