

Chesterton Community College

LGB Committee

Minutes from the 14th November 2017

Present: Helen Arnold (HA), Kath Hutchinson (KH), Lucy Lewis (LL), Roger Mann (RM), Simon Peyton-Jones (SPJ), Lucy Scott (LS), Alison Bigglestone (AB), Peter Rodgers (PR), Luke Tunmer (LT), Michaela Eschbach (ME), Clare Hargraves (CH), Tim Spencer (TS), Donna Hubbard-Young (DHY), Peter Watts (PW), Leonie Isaacson (LI), Mike Gordon (MG) and Suzanne Izzard (Clerk).

1. **Apologies:** Eva Pepper, Shahida Rahman and Colleen Lehane.
2. **Declaration of conflict of Interests:** Nothing new to add.
3. **Election of Chair:** Roger Mann was elected as Chair by the committee.
4. **Minutes of the last meeting:** Some slight amendments to the wording of the minutes was actioned and these were then agreed and signed as a true record by the Chair.
5. **Matters Arising:** Update on new build – This was in a report which LS would present to the committee under item 14.
6. **LGB Terms of Reference:** The document had been circulated to governors prior to the meeting. Governors were happy with the content after a few minor changes were made.
Action: RM to update and send round for final ratification at the trustees meeting.
7. **LGB Membership:** After much discussion it was agreed that Lucy Lewis and Eva Pepper be re-elected as community governors when their parent governor term comes to an end in December. Governors had some reservations about not having enough parent governors on the LGB, to which after a lengthy discussion all governors agreed to continue with the proposal with a view to re-look at this as the trust develops.
8. **Meeting Schedule and Agenda:** Times, dates and topics of meetings was discussed. A proposal of agendas was presented to the committee and availability of staff to attend. It was discussed how staff cover dual roles and this could be taken into account when planning future meetings. It was agreed to use this as a working document and see how this year plans out. Governors had some concerns of how information was to be shared from the trustees to the LGB. It was agreed to have a standing item of update from trustees on the agenda. The layout of the website was discussed and it was agreed to notify governors when DMA website is finished and available to view.

- 9. Sports Centre Committee: Membership and Chair:** Eva and Helen stepped down as Chair for the Sports Centre committee. Michaela Eschbach was nominated and agreed to Chair the Sports Centre committee. The LGB were all in agreement.
- 10. Policies for Approval:** All policies are now to go to the trust board for approval.
- 11. School Improvement Plan:** LS went through the School Improvement Plan with governors explaining the content on focus, actions, monitoring and impact. It was agreed to put parent communication on the next agenda.
- 12. Chesterton Reports:** The recent reports were circulated to governors prior to the meeting, a discussion was held and it was agreed for governors to email LS with any further queries.
- 13. FFT Aspire Dashboard:** CH had circulated this to governors prior to the meeting. The key areas were discussed.
- 14. School Building redevelopment:** LS gave an overview of where we are in the process so far. It was agreed for a further in-depth update to be given to governors at the January meeting. Parent communication regarding new build was discussed and governors emphasised keeping parents involved in the plans. It was agreed for MR to put the link of the new build plans on the website. Governors also queried the dates of building work and the confirmed date for planning permission.
- Action: Clerk to feed back to MR.**
- 15. AOB:** Lucy Lewis had a query about a 2012 mission statement being on the website. SI to consult with IT to look further into this.
- 16. Date of next meeting:** 30th January 2017