

Chesterton Community College PTA Minutes

Meeting Date: Tuesday 24th April 2018

Venue: Library

Time: 7:30pm

In Attendance

Teachers/Staff/Guests	Donna Hubbard-Young and Katherine Hutchinson
Parents	Eve Toomey (Chair), Tracy Beales (Secretary – minute taker), Eftichea Koumartzaki (Treasurer), Judith Harrison, Rimma Belotserkovskaya, Denise Oyamada, Judith Harrison, Mateja Jamnik
Apologies	Diep Doan (Secretary), Tasha Werdmuller

1. Staff Presentation: Overview of new build and key dates – Donna Hubbard-Young

Work on the £10 million expansion began just before the Easter holidays. The work is due to be completed in July 2019 in readiness for the start of term in September 2019.

Brand new facilities will include a large dining space, performance venue, science labs, art rooms (including an art roof top terrace), reception area and outdoor courtyard spaces.

By the end of May the existing library will have a new home in the old Farnsworth Hall and the current library and old reception area will be redesigned into classroom and staff work spaces.

Regular updates on the build will be communicated in the Head Teacher's weekly blog and full plans can be seen in the temporary school reception area.

2. Financial overview - Eftichea Koumartzaki

The PTA balance sheet is currently £20,179 (of which £10,000 is included for the climbing wall when the building works are complete in the gym area and the wall is ready to be installed).

The total profit from the bingo event on March 23rd is still to be calculated once all expenses have been submitted and the total amount received via ParentPay has been communicated.

In addition, final proceeds taken via ParentPay for the Xmas Puddings are still to be communicated to the Treasurer.

It was noted that there has been an increase in the number of those entering the monthly prize draw and that donations received for refreshments during parent evenings has increased significantly.

3. Funding Requests

No funding requests submitted for PTA consideration.

4. Event Update – past and future events

The bingo evening on 23rd March proved very successful and was well attended. It was wonderful to see so many students, in addition to teachers, families and friends. Due to its success, it was suggested that the first fundraising event for the next academic year should be a bingo evening.

Action: PTA to decide a date for this event at the next meeting

The PTA summer fete is to be held on the last day of term, 20th July 2018. Donna Hubbard-Young will work with the Head of Houses to get students to run stalls and games throughout the morning, similar to those at the Christmas Fair. The last day of term will be a non-uniform day and all monies raised will go to the PTA. Denise Oyamada kindly volunteered to work with Donna Hubbard-Young to coordinate this final day of term event.

Action: Donna Hubbard-Young to discuss further with Head of Houses

The PTA would like to organise an autumn social evening at the beginning of November to assist new and existing parents with their comprehension of school life. The purpose of the evening would be to have various stands where parents could freely ask questions about the school's systems and teachers would be involved to answer these. In addition, it was suggested that some external stands could also be present to enable parents to explore out of school activities and to invite parents to share their experiences.

Action: Eve Toomey to initiate project and provide an update at the next PTA meeting

Due to the ongoing building works taking place and the Farnsworth Hall no longer being in use for parents evening, Donna Hubbard-Young to discuss with Paul Gilliver and advise whether the PTA are able to provide hot beverages and refreshments at future parents evenings.

Action: Donna Hubbard-Young to follow-up with Paul Gilliver

5. Review Outstanding Action Items

Eve Toomey to find out the results of the survey which Tim Spencer undertook regarding the Year 7 playground equipment.

Action: Eve Toomey to follow-up with Tim Spencer

Donna Hubbard-Young to follow-up with Neil Kelly regarding the Statement which was to go in the Head Teacher's blog regarding Go4Set being funded by the PTA and also requesting support from parents who might like to mentor/sponsor/donate to the STEM project.

Action: Donna Hubbard-Young to follow-up with Neil Kelly

Open Air movie night – due to licensing issues, the open air movie night has been put on hold.

6. Any other business

Chesterton Community College is seeking to appoint an additional community governor to its Local Governing Body (LGB) and those interested in finding out more about the role or applying should contact the Chair of the LGB, Roger Mann at wrmann@btinternet.com.

The PTA are to look at the possibilities of recycling revision guides and selling them to students for a small fee. Eve Toomey is to draft an email to go out on ParentMail after 22nd June when the Year 11 exams finish to request any unwanted revision guides.

Action: Eve Toomey to prepare email to go out on ParentMail after 22nd June

7. Next meeting

The next PTA meeting has been rescheduled from Tuesday 19th June to Tuesday 26th June 2018