

# Chesterton Community College PTA Minutes

Meeting Date: Tuesday 2<sup>nd</sup> October 2018

Venue: New Library

Time: 7:30pm

## In Attendance

Teachers/Staff/Guests	Donna Young-Hubbard, Katherine Hutchinson, Dave Timney, Roger Mann
Parents	Eve Toomey (Chair), Eftichea Koumartzaki (Treasurer), Diep Doan (Co-Secretary – minute taker), Stuart Aitken, Rimma Belotserkovskaya, Denise Oyamada
Apologies	Tracy Beales (Co-Secretary), Nicola VonSchreiber, Judith Harrison

## 1. Welcome & Introduction

- Eve Toomey welcomed Roger Mann, the school's governor to his first PTA meeting, introduced the committee members and outlined the meeting's agenda.

## 2. Treasure's Report

- Eftichea Koumartzaki gave a summary of current PTA's financial account. The closing balance at the end of 2017-18 academic year was £21,826. Approximately £12,000 has already been committed for various funding requests (e.g. climbing wall) carried over from previous years. Around £10,000 is available to support funding requests during 2018-19 academic year.
- Together with the support from parents and students, PTA supported a number of funding requests in 2017-18 academic year, including:
  1. Wall Mural (Bateson Road playground)
  2. Go4SET teams
  3. Table tennis tables
  4. Edinburgh trip for Achilles Heel school drama company
- Any parent who would like to obtain more information on the PTA's account, please do not hesitate to get in touch with our PTA's treasurer.

## 3. Committee Elections

- The following committee members stepped down:
  1. Eve Toomey (Chair)
  2. Eftichea Koumartzaki (Treasurer)
  3. Diep Doan (Co-Secretary)
  4. Tracy Beales (Co-Secretary)
- New committee was formed. Members voted to run the PTA for 2018-19 academic year are:
  1. Eve Toomey (Chair)
  2. Stuart Aitken (Treasurer)
  3. Tracy Beales (Secretary)

## 4. Head Teacher Presentation

- Donna Hubbard-Young gave a good summary of the school's 2017-18 results – see the PowerPoint deck attached. If you have any question about the information contained in the attached presentation, please feel free to get in touch with Donna directly.

- **Chesteron Community College is placed in the top 1% of schools in the country.**
- The new super grade '9' which is awarded to only the top 2% of the students in UK. Over 40% of our students gained at least one Grade 9 score – an amazing achievement.

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## 5. Funding Requests

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### Science Week:

- Dave Timney requested £1,500 to support various activities throughout 'Science Week' in March 2019
- The activities are designed for all students to participate throughout each day during Science Week – including special activities during breakfast, break time and after school – involving the entire school and the whole of the science department
- The committee approved the whole funding request for £1,500

### Amnesty International club:

- Annual Subscription to Amnesty International resources at £21 per annum for the newly created Amnesty International student club - the committee approved this.

### Other funding requests to be considered once costings are available:

- Digital Theatre – this is an online service for the Drama and English departments (further information is required from Nicola VonSchreiber – Eve to follow up)
- Permanent seating in the drama space for shows and exams (further information is required from Nicola VonSchreiber – Eve to follow up)

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## 6. Future Events & Key Dates

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- Bingo night on Friday 12<sup>th</sup> Oct – so far very low uptakes. Seeking help from everyone to give another push for more tickets.
- 1<sup>st</sup> November 2018 from 6pm onward - new family welcome evening event. This event is for any new parents with children joined the school within the last 18 months. Nibbles will be provided by the school's chef, Spencer Norman.
- Xmas Fayre - Donna will organise on the school side and the parent volunteer will be Judith Harrison (supported by Eve Toomey and Denise Oyamada – confirmed after the meeting).
- 'Tour of Cambridge' event generated £172 in 2018. It was suggested that for future tours during the 2018-19 academic year then it may be worth to consider including more details in the tour information (option to include lunch?) to allow people to see if there is any difference in participation from any previous tour.
- It was raised that not many parents attending the PTA meeting. Suggestion was to have a mixture of different weekday for each PTA meeting to provide more opportunities for parents to attend. All new PTA meeting dates for the 2018/2019 academic year are below.

<b>Event</b>	<b>Date/time</b>	<b>Location</b>
PTA Meeting	Dec. 5 – Wed. 7:30pm	New Library
PTA Meeting	Jan 21 – Mon. 7:30pm	New Library
PTA Meeting	Mar 21 – Thurs. 7:30pm	New Library
PTA Meeting	May 15 – Wed. 7:30pm	New Library
PTA Meeting	July 1 – Mon. 7:30pm	New Library

Below are the key dates for PTA fundraising events:

Event	Date/Time	Location
Bingo	Friday 12 <sup>th</sup> Oct, doors open 7pm	Rex Freeman Hall
New Family Welcome Evening	Thurs 1 <sup>st</sup> Nov, 7pm start	New Library
Cambridge College Walking Tour – introduction	Nov/Dec, to be confirmed	Cambridge colleges
Cambridge College Walking Tour	Nov/Dec, to be confirmed	Cambridge colleges
Xmas Fair (students only)	Friday 14 <sup>th</sup> Dec (morning only)	Not confirmed
Xmas puddings	Nov/Dec	ParentMail Purchase
Quiz Night	Friday 15 <sup>th</sup> March 2019, doors open 7pm	Rex Freeman hall
Gin tasting evening	Not confirmed	Not confirmed
Summer Fair (students only)	July 23, (morning only)	Not confirmed

Key dates for Parent's Evening: PTA to serve drinks and promote **easyfundraising**

Date/PTA Volunteer Helper	Year Group	Subjects Covered
29/11/2018 (PTA volunteer: Denise Oyamada)	9 (1) option subjects	Geography, History, RE, Art, Performing Art, DT, Latin, Spanish, French, German, Computing, Music and PE
13/12/2018 (PTA volunteer: Diep Doan)	7 (Core)	English, Maths, Science, Latin, French, German, Spanish, Computing and DT
10/01/2019 (PTA volunteer: Diep Doan)	11	Everything
31/01/2019 (PTA volunteer: Rimma Belotserkovskaya)	10	Everything
14/03/2019 (PTA volunteer: Eve Toomey)	8 (1)	English, Maths, Science, Latin, French, German, Spanish, Computing and DT
04/04/2019 (PTA volunteer: Eftichea Koumartzaki)	9 (core)	English, Maths, Science
09/05/2019 (PTA volunteer: Rimma Belotserkovskaya)	7 (2)	Geography, History, RE, Art, Performing Art, Music and PE
11/07/2019 (PTA volunteer: Eve Toomey)	8 (2)	Geography, History, RE, Art, Performing Art, Music and PE

## 7. All other business

- Denise Oyamada walked the committee through her plan to 'Reboot Easyfundraising' programme
  - Make student-led activity
  - Be part of the overall school competition between houses
  - Treasurer/Denise to regularly provide tallies to Heads of House to add to overall house points and announce house rankings at assemblies/form time
  - Re-launch the programme on 29<sup>th</sup> Oct in tutor time by all Heads of House

- Easyfundraising awareness and promotion among the fellow students
- Meet school Purchasing department to train on how to use easyfundraising for school purchases
- Staff should participate and regularly remind the students during form time

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## Actions Summary

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**Next PTA meeting date: Wed 5<sup>th</sup> Dec @ 7:30pm in the New Library**